

City of Kingston Central Enrolment Process – Farm Road Pre-School

1. Apply online or print out the form at:
<http://www.kingston.vic.gov.au/Services/Family-Children/Early-Years-Education-and-Care-Options/Four-Year-Old-Kindergarten-Central-Enrolment>
2. Select your preferred kindergartens. You will be asked to nominate 3 preferred kindergartens in order of preference.
3. Submit your application along with the enrolment fee (as specified on the application form) online or in person to the City of Kingston.
4. The City of Kingston will acknowledge receipt of your application within 1 month of receiving the application.
5. The City of Kingston will use 6 levels of criteria to allocate children to the Funded Kindergartens.
6. The Farm Road Pre-School advises the City of Kingston how many positions are available to be offered.
7. Kindergarten allocations commence mid-July each year. The City of Kingston advises the Farm Rd Pre-School enrolment officer of the offers to be made initially to those who have nominated Farm Rd Pre-School as a 1st preference .
8. The Farm Rd Pre-School enrolment officer sends out letters of offer to those who have been allocated a position.
9. Families have the opportunity to accept and decline a position. If a position is declined, the City of Kingston advises the enrolment officer of the next family on the Farm Road Pre- School waiting list.
10. Offers are made until all available positions are filled.